



## Commodities Volunteer Food and Nutrition Services

Volunteers will serve as a community resource to assist in loading and unloading the truck when the commodities arrive at the Council for Older Adults. Volunteers will also assist older adults that qualify for the program to put the boxes in their cars.

### **QUALIFICATIONS:**

- Ability to get along with others.
- Ability to maintain confidentiality.
- Ability to communicate effectively, verbal and written.
- Must enjoy and respect older adults and be willing to work at building a positive relationship with the older adult.
- Must recognize and respect the high level of personal responsibility involved in a volunteer/older adult relationship.
- Must be patient, understanding and committed to volunteering with an older adult.
- Must be physically able to perform duties required of the task.
- Ability to lift 30# or more.
- Successful completion of a background check.

### **DUTIES:**

- Maintain confidentiality.
- Attend volunteer orientation and other relevant trainings as required by the Council for Older Adults.
- Communicate information about the current events, programs and services of the Council for Older Adults.
- Unload boxes for the Commodities Program for trucks.
- Load Commodity Program boxes into the cars of older adults.
- Comply with established policies and procedures of the Council for Older Adults.
- Volunteer Groups may unload trucks with at least one trained volunteer in the group.

### **TRAINING REQUIREMENT:**

- Volunteer Mission, Vision and Values
- Commodities Training

### **TIME FRAME:**

Available the 4<sup>th</sup> Tuesday of each month between 1 p.m. to 5 p.m.

### **REPORTS TO:**

Nutrition Program Supervisor

Volunteer Signature \_\_\_\_\_