



Senior Farmers' Market Volunteer Food and Nutrition Services

Volunteers will serve as a community resource to provide information and assistance with completing Senior Farmers' Market Voucher Program applications and distributing vouchers to the older adult population. Volunteers may also assist the Market Manager with processing vouchers for reimbursement by the Council for Older Adults.

QUALIFICATIONS:

- Ability to get along with others.
- Ability to maintain confidentiality.
- Ability to communicate effectively, verbal and written.
- Must enjoy and respect older adults and be willing to work at building a positive relationship with the older adult.
- Must recognize and respect the high level of personal responsibility involved in a volunteer/older adult relationship.
- Must be patient, understanding and committed to volunteering with an older adult.
- Must be physically able to perform duties required of the task.
- Successful completion of a background check.

DUTIES:

- Maintain confidentiality.
- Attend volunteer orientation and other relevant trainings as required by the Council for Older Adults.
- Communicate information about the current events, programs and services of the Council for Older Adults.
- Explain the Senior Farmers' Market Voucher Program to potential older adult participants.
- Assist the participant with completing voucher applications and distribute vouchers to the older adult.
- Complete and submit all documentation for each client.
- Comply with established policies and procedures of the Council for Older Adults.
- Assist the Farmers' Market Manager with processing vouchers.
- May include pick-up and set-up of tables and information for market.

TRAINING REQUIREMENT:

- Volunteer Mission, Vision and Values, Orientation
- Farmers' Market Training

TIME FRAME:

Time frame varies depending on the location of the Farmers' Markets during the months of June thru October.

REPORTS TO:

Nutrition Program supervisor or Nutrition Assistant

Volunteer Signature _____